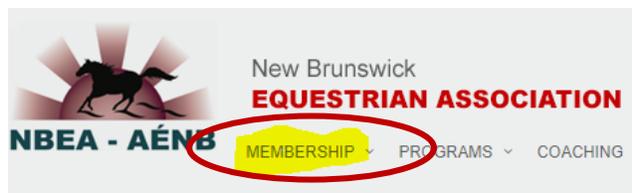


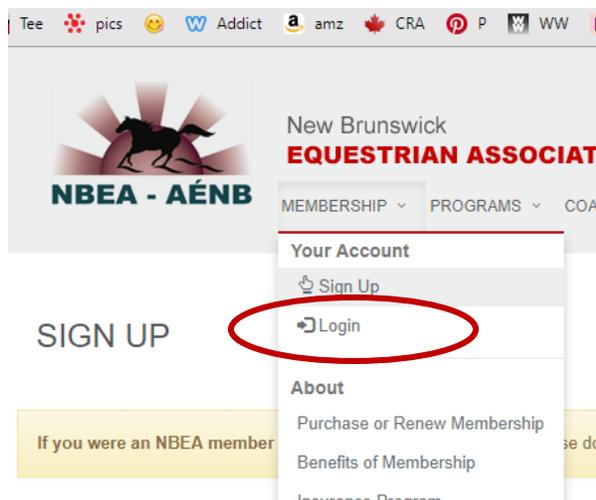
# Joining the NBEA Online

## Directions for Renewing Members

1. Go to our website [nbea.ca](http://nbea.ca)
2. Click on the **Membership** drop down menu found along the top of the page.

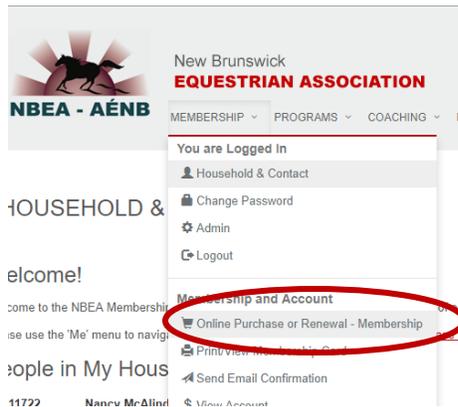


3. Choose **Login**.



4. You will need to enter your NBEA **user name** and **password**. If you know you've used the system before but don't remember one or the other, or both, contact Nancy at [nbeaeditor@gmail.com](mailto:nbeaeditor@gmail.com). Nancy will be able to retrieve your user name, or give you one, and reset your password. Please be patient waiting for a response – Nancy works for the NBEA part time.
6. Once you are logged on to the system, use the **Membership** drop down menu again and click on **Online Purchase or Renewal – Membership**. This will launch the walk-through that will lead you step-by-step through the process of purchasing your

membership online with a Visa or Mastercard credit card.



During the walk-through, you will be offered additional options to purchase insurance add-ons or subscriptions to magazines at member prices. You may also pay for your once-in-a-lifetime **\$20 Ride and Drive** rewards program registration as well. If you decide later in the year that you would like to purchase any of these add-ons, you can go through the walk-through again at any time and select new choices to purchase separately.

7. Once you have completed the walk-through, an email will automatically be sent to you, confirming your membership and containing a link where you and any of your household family members may print your membership card.

If you have any questions or difficulties, contact us at [nbeaeditor@gmail.com](mailto:nbeaeditor@gmail.com), or leave a message at 506-454-2353 and we'll get back to you as soon as possible.